9.1.7 Solicitation

I. Purpose

This Policy outlines prohibition of solicitation on a UT Health San Antonio campus in accordance with Regents' Rules and Regulations, Rule 80103.

II. Scope

This Policy applies to all UT Health San Antonio administrators, faculty, staff, students, residents, fellows, post-doctoral research fellows, other trainees, visiting scholars, student organizations and/or UT Health San Antonio organizations, and invited guests and members of the public on all UT Health San Antonio controlled properties and campuses.

III. Policy

No solicitation as defined by the Regents' Rules and Regulations, Rule 80103 "Solicitation" shall be conducted on an campus of UT Health San Antonio with the following exceptions:

A. Registered student organizations may collect membership fees and admission for events and similar activities only if prior approval is obtained from the Vice President for Academic, Faculty and Student Affairs and the required accounting for such activities is made to the Vice President for Academic, Faculty and Student Affairs.

B. Major focus for fund-raising activities on any UT Health San Antonio campus should be to generate funds for University programs and the State Employee Charitable Campaign (SECC).

C. Requests by other off-campus, non-profit 501(c)(3) organizations to conduct fund-raising activities must be forwarded to the Vice President and Chief Development Officer for review. Only UT Health San Antonio Executive Committee may authorize such events. See also the Handbook of Operating Policies, Section 6.10.4, “Procedures Governing Current Use Gifts, Acceptance and Management”, Gift Solicitation Section for additional guidance.
IV. Definitions

There are no defined terms used in this Policy.

V. Related References

There are no related documents associated with this Policy.

VI. Review and Approval History

A. The approving authority of this policy is the University Executive Committee.

B. The review frequency cycle is set for three years following the last review date, a time period that is not mandated by regulatory, accreditation, or other authority.

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