**Council of Principal Investigators (CPI)**

**Meeting Minutes**

Thursday, December 15, 2022

4:00 p.m. – 5:30 p.m., Microsoft Teams

Members in attendance: Armen Akopian, Jean Bopassa, Gregory Collins, Lynette Daws, Katherine Dondanville, David Libich, Daniel Lodge, Georgia McCann, Susannah Nicholson, Marzieh Salehi, Susan Weintraub and Tara Karns-Wright

Members Absent: Asma Khan, Casey Straud and Darpan Pate

Guests: Raymundo Rivera, Executive Director, Engineering and Construction Management

Jim Sterner, Project Manager, Capital Projects

**Discussion: Renovations and New Buildings**

Mr. Rivera discussed several planned renovation projects.

* LSOM 7th floor, E and F corridors, to prepare space for Microbiology, Immunology & Molecular Genetics, OB-GYN, Psychiatry, and Pharmacology. There will be noise associated with the renovation because the space will need to be completely demolished. The projected timeline is: start, June/July 2023; completion, Dec 2023. A question was asked about the occupants of the 6th floor who are likely to be impacted by the noise. It was suggested/requested that they be contacted by Facilities Management in advance of initiation of the project so they would be aware of the situation and take any necessary precautions ahead of time. Mr. Rivera will report back.
* Dr. Hong-yu Li's space (Pharmacology) on the 2nd floor of the Barshop Institute on North Campus. There will be substantial renovation (including installation of fume hoods and walls) but no demolition. The goal is to be completed by his start date of June 1, 2023.
* Research Administration Building (RAB), all floors (1 – 5). The goal of the project is to prepare the space for the new School of Public Health (Dr. Vasan Ramachandran, Dean. Renovation involves refreshing flooring, painting and lighting, in addition to removal/installation of some walls and upgrading classrooms and technology. There will be only minimal demolition. Dr. Libich expressed concern about vibration that might affect operation of magnets in instruments located on the 5th floor. Mr. Sterner said that vibration monitoring by a third-party contractor would be arranged. The renovations will be conducted in phases, with completion projected for the end of 2024. Mr. Rivera will send more information about the timeline when it is available.
* Biochemistry and Structural Biology. Phase 2 is currently in progress in the B and C corridors on the 4th floor of the LSOM. Walls have been removed and materials abatement completed. Framing is expected to start in mid-January 2023.
* Brain Health Building (five levels with mechanical equipment on level 6) plus garage. A temporary parking lot for 45 spaces will be constructed before the contractor starts to work on the building. Construction is scheduled to start at the end of March 2023, with completion in 2025. The parking garage will include 520 spaces and should be finished by the end of January 2024. There will be a walkway between level two of the Brain Health Building and level one of the MARC. CPI members expressed concern about vibration and fumes negatively impacting animal research in the Barshop Institute vivarium. Mr. Sterner replied that neoprene anti-vibration pads will be placed under the animal cages (similar to the ones that were used in the GCCRI when the STRF was constructed). Consideration will also be given to installation of charcoal filters in air intake louvres. Dr. Libich emphasized the importance of keeping lines of communication open about construction and maintenance because a long-term animal experiment was destroyed by an unannounced construction disturbance. The substantial losses could have been completely prevented if notification had been provided in advance. Other issues related to construction that were brought up included blocked-off reserved parking spaces with no arrangements for alternatives, and noise interference with classroom presentations.

**CPI Business**

* The November minutes were approved. The minutes for September and October will be emailed to CPI members for review/approval.
* Research Compliance Subcommittee. Dr. Karns-Wright reported that there was no meeting of the Research Compliance Subcommittee in December.
* Communication with faculty. Dr. Libich brought up the need for the CPI find a way to communicate directly with faculty via email. Methods that have been used in the past were discussed (such as the strategy to contact faculty about CPI elections) and sources for the best address list were suggested (including lists from the VPR and OSP). Efforts are in progress to find a solution.
* Data Management Working Group. Dr. Weintraub reported that weekly meetings are being held and progress is being made. Dr. Meredith Zozus and her group have met with representatives of the institutional cores to discuss operations and needs related to research data. Templates for grant applications are being developed. In addition, a consultation service is available that provides guidance and assistance with preparation of data management and sharing plans.
* Suggestions for upcoming CPI meetings. Dr. Libich suggested inviting Dr. Bhat for January 2023. Dr. Hromas is scheduled for April 2023 and Dr. Henrich for July 2023. Andrea Marks will be considered for the February or March 2023 meeting. Dr. Libich asked the committee members to send him ideas for other future CPI meeting guests.

No additional new business was introduced, and the meeting was adjourned at 5:22 p.m.