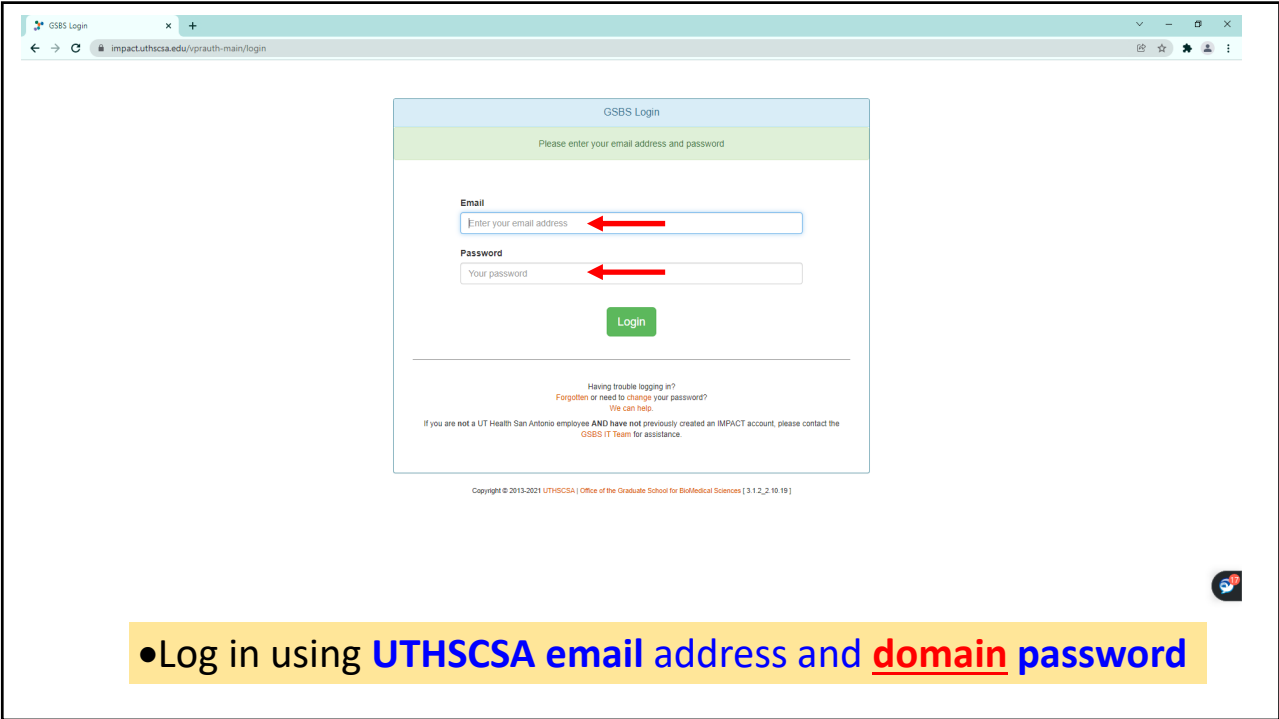


# Instructions How to Approve/Deny Faculty Nominations

In a browser type in: <https://impact.uthscsa.edu/main/>





# Instructions for Faculty Nomination Approval

**WELCOME TO IMPACT**  
Optionally select a role to the right, and then choose one of the jumping off points by selecting the appropriate button. Watch this page for up-to-date summary information below!

**MY INFO**  
Click here to manage your IMPACT Info.

**SELECT DEGREE PLAN ...**  
FAC\_CRED\*

**SELECT YOUR ROLE ...**  
Department Chair\*  
Faculty Role

**PENDING ...**

Selection of Mentor Requests  
Selection of mentor approvals are up to date.

Faculty Appointment Approvals  
Faculty Appointment approvals are up to date.

Faculty Nomination Approvals (Click here to process) →  
Mitzi Gonzales has submitted a request — primary track/discipline.

- In the Pending Box you will find any pending documents that require attention.
- Select (Click here to process).

**APPROVE REQUESTS**  
POSITION: DEPARTMENT CHAIR

Please check Approve or Deny for each request you would like to answer now. If you leave both blank for a request, you can answer it the next time you come here. Please be sure to click on the save button at the bottom of the page when you are finished. You may enter comments either in the event that you are approving or denying the request.

APPROVAL TYPE: FACULTY NOMINATION APPROVALS

**Requests for Graduate Faculty Nomination**

Primary Track Id	Faculty	Information	Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Comments
	Gonzales, Mitzi	Application Document 1 →	<input type="checkbox"/>	<input type="checkbox"/>	No Previous Comment →

**Save** →

**Check Approve or Deny box**

- Select the document to read application.
- Check approve box or deny box.
- If you want to make any comments you can do so in the Comments box.
- Once you have made your selection hit the **SAVE** button

GRADUATE SCHOOL OF BIOMEDICAL SCIENCES  
**IMPACT**  
GRADUATE STUDENT RESOURCE

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### APPROVE REQUESTS

Your selections have been updated. You may revisit the same link any time to see what is still needed. Thanks for your input!

**Current Degree Plan**  
FAC\_CRED

**Current Role**  
Department Chair

**Navigation**  
Home  
Logout

- When you hit Save you will get this confirmation that your selection has been updated.
- Once you get this confirmation you are done and can hit the home button to get back to the home page.