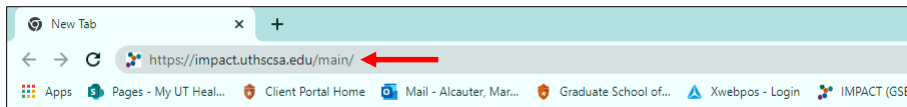
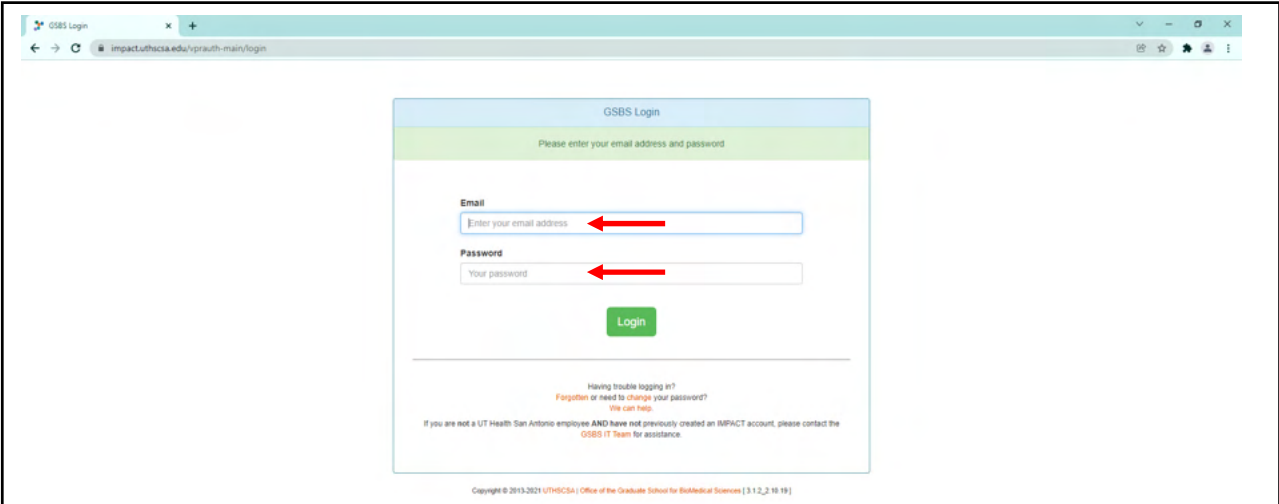


Faculty: Request for IBMS Graduate Faculty Appointment Form

In a browser type in: <https://impact.uthscsa.edu/main/>



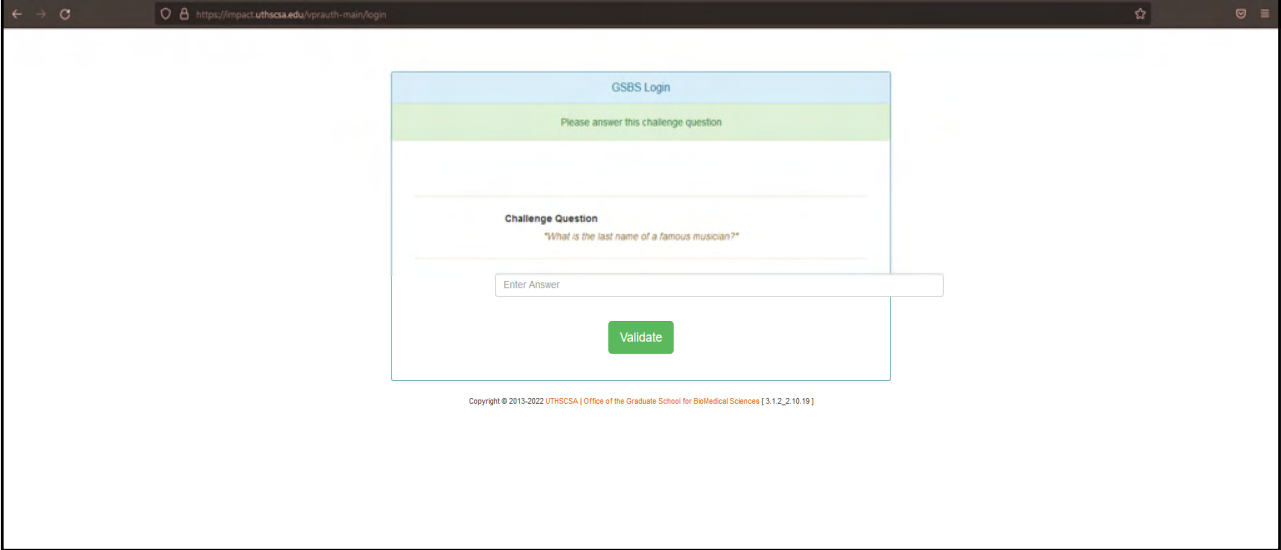
•We recommend using Google Chrome



- If you are UTHSCSA Faculty: Log in using **UTHSCSA email address** and **domain password**
- **Non-UTHSCSA Faculty:** Will be sent an email by the IMPACT team that includes login email and generic password along with 3 passcode prompts.

★ **Non UTHSCSA Faculty:** Non-UTHSCSA faculty will be asked one of three challenge question to access IMPACT.

- IMPACT team will have sent you an email with the challenge question answers to access IMPACT.



The banner features the IMPACT logo (GRADUATE SCHOOL OF BIOMEDICAL SCIENCES, GRADUATE STUDENT RESOURCE) and a photo of students in a lab. The navigation menu includes: Home, About, Contact, Help, Logout.

WELCOME TO IMPACT
Optionally select a role to the right, and then choose one of the jumping off points by selecting the appropriate button. Watch this page for up-to-date summary information below!

MY INFO
Click here to manage your IMPACT Info.

Select the **MY INFO** box

- Make sure that you select **FAC_CRED*** as your Degree Plan.
- Select the Role: **Faculty Role***

SELECT DEGREE PLAN ...
FAC_CRED*

SELECT YOUR ROLE ...
Faculty Role*

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UT Health San Antonio

<https://gsbsent.uthscsa.edu/ncqnet/index.php/faculty/viewMyInfo/1271>

Faculty: Request for IBMS Graduate Faculty Appointment Form

GRADUATE SCHOOL OF BIOMEDICAL SCIENCES
IMPACT
GRADUATE STUDENT RESOURCE

Home About Contact Help Logout

Home » Faculty »

VIEW MY INFORMATION

Employee ID	Not set
First Name	John
Middle Name	
Last Name	Smith
Home Institution	UTHSCSA
Home Degree Plan	
Primary Faculty Department	
Institute/Center Affiliation	Not set
HSC Cross/Adjunct Department	Not set
Office Location	
Room	
Email	
Phone Number	
Last Login	
Discipline Affiliations	
Discipline Affiliations	No Approved

Under the Operations list on the left-hand side:

- *To apply for graduate faculty status in the Integrated Biomedical Sciences (IBMS) Graduate Program select the [Request for IBMS Graduate Faculty Appointment](#) Form

GRADUATE SCHOOL OF BIOMEDICAL SCIENCES
IMPACT
GRADUATE STUDENT RESOURCE

Home About Contact Help Logout

Home » Faculty Appt Requests

FACULTY APPT REQUESTS

Displaying 1-1 of 1 result.

Under the Operations list on the left-hand side:

- Select [Request Faculty Appointment](#)

Faculty: Request for IBMS Graduate Faculty Appointment Form

GRADUATE SCHOOL OF BIOMEDICAL SCIENCES
IMPACT
GRADUATE STUDENT RESOURCE

Home About Contact Help Logout

Home » Faculty Appt Requests » Create

CREATE FACULTY APPT REQUEST

Please fill out the following information about the IBMS Graduate Faculty Appointment Request. All fields are required.
*Fields with * are required.*

Form Option *
IBMS Fac Appt Request Form

Institute/Center Affiliation
Please select...

Primary Faculty Department
TS Program

HSC Cross/Adjunct Department
Please select...

The information in these boxes are pre-populated.
If information is incorrect, please contact IMPACT support @ impact@uthscsa.edu

Disciplines

Select 'Primary affiliation' to indicate the discipline for which you anticipate having primary affiliation; and 'Secondary affiliation' to indicate if you have a secondary affiliation. **If your activities are likely to be split equally between two disciplines then please select both disciplines as your primary affiliation.** Select 'Other affiliation' for other disciplines with which you may have additional associations.

Biochemical Mechanisms in Medicine (BMM) No affiliation

Biology of Aging (BA) No affiliation

Cancer Biology (CB) No affiliation

Cell Biology, Genetics and Molecular Medicine (CGM) No affiliation

Molecular Immunology & Microbiology (MIM) No affiliation

Neuroscience (NS) No affiliation

Physiology and Pharmacology (PB/P) No affiliation

No affiliation

No affiliation

No affiliation

No affiliation

No affiliation

No affiliation

No affiliation

Disciplines

Select 'Primary affiliation' to indicate the discipline for which you anticipate having primary affiliation; and 'Secondary affiliation' to indicate if you have a secondary affiliation. If your activities are likely to be split equally between two disciplines, then please select both disciplines as your primary affiliation. Select 'Other affiliation' for other disciplines with which you may have additional associations.

- Using the dropdown select your affiliation level within each of the seven IBMS disciplines

Faculty: Request for IBMS Graduate Faculty Appointment Form

Questions

Candidate should answer the following:

How do you intend to contribute to the academic missions of the IBMS graduate program and your discipline, and to fulfill expectations listed in the accompanying document entitled "Procedure: Appointment to the IBMS Graduate Faculty".

Do you wish to mentor graduate students (i.e., serve as Supervising Professor)? If yes, provide the information in the following three questions:

i) Briefly summarize research activities in your laboratory that are suitable for Ph.D.-caliber projects:

ii) List previous mentoring experiences or formal training in mentoring:

iii) List your funding and other resources available for supporting the research program of a student:

Please respond to each of these questions.

Please upload your curriculum vitae as a PDF file here.

Upload Credentialing Documents

No file selected.

Please identify an IBMS Graduate Faculty member who is familiar with your body of work from the list below.

Grad Faculty Recommendation


Please indicate your tenure status:

Tenure Status

- ❖ Upload your CV in **PDF** format
- ❖ Using the dropdown identify an IBMS Graduate Faculty Member who is familiar with your body of work.
- ❖ Indicate your tenure status


Faculty: Request for IBMS Graduate Faculty Appointment Form

Use the Active select box to indicate whether this request is currently a rough draft or if it is ready for submission. If the Active select box is set to No you may enter the information requested and save it without submitting by clicking on the Save/Create button. You could come back later and submit the form then. If the Active select box is set to Yes then the form should be ready for submission and ready for review by the dean.

Active
Yes  *****using the dropdown change from YES to NO!!!**

Be sure to sign the form when you are finished by checking the box below. If the Active select box is set to No or if the form is not signed, then it will not be considered complete and it will not appear on the dean's screen for review. Once you sign the form and mark it as active it will be an executed request and you will no longer be able to edit it.

Check Here To Sign The Request And Submit For Application:

[Submit](#) 

- Before you do anything else!!!! Change the **Active field to NO**. (We recommend that you do not activate the form until you have a chance to review it.)
- Then click on the [Submit](#) box

Once you hit submit your form will be **saved**.

Note: (If the Active field is set to **NO** and the box is **NOT** checked, selecting the **submit** button will save the form and allow for future updates.)

Home - Faculty Appt Requests - 177

VIEW FACULTY APPT REQUESTS #177


ID	177
Faculty	
Department	IS Program
Home Institution	UTMSCSA
HSC Adjunct Department	
Degree Plan	IBMS
Faculty Signature	No
Form Option	Form to request IBMS graduate faculty appointment
Active	No
Status	In progress
Submit Date	2022-07-21
Track Affiliations	Biochemical Mechanisms in Medicine (BMM) Primary affiliation

When you select the [Submit](#) box, Your faculty appointment request will open.

Hover your cursor over the [Show Document](#) and select.

- If you uploaded your CV correctly the **PDF** document will open in a new tab.

Operations

- List Faculty Appt Requests
- Update Faculty Appt Request
- Delete Faculty Appt Request
- Manage Faculty Appt Requests
- [Show Documents](#) 
- Current Degree Plan**
- FAC_CRED
- Current Role**
- faculty

Navigation

- Home
- My info
- Change my password
- Change my login info
- Logout

Help Menu

- Procedure: Appointment to the IBMS Graduate Faculty

Questions

How do you intend to contribute to the academic missions of the IBMS graduate program and your discipline, and to fulfill expectations listed in the accompanying document entitled "Procedure: Appointment to the IBMS Graduate Faculty".

Test

Do you wish to mentor graduate students (i.e., serve as Supervising Professor)? If yes, provide the information in the following three questions:

Test

i) Briefly summarize research activities in your laboratory that are suitable for Ph.D. caliber projects.

Test

ii) List previous mentoring experiences or formal training in mentoring.

test

iii) List your funding and other resources available for supporting the research program of a student.

test

Grad Faculty Recommendation

Grad Faculty: Aida Ghani, Muhammad

Tenure Status Tenure

Other Signatures

Deliberations Not set

Voting Results Not set

Faculty: Request for IBMS Graduate Faculty Appointment Form

Home » Faculty Appt Requests » 177

Operations

- List Faculty Appt Requests
- Update Faculty Appt Request**
- Delete Faculty Appt Request
- Manage Faculty Appt Requests
- Show Documents

Current Degree Plan

FAC_CRED

Current Role

faculty

Navigation

- Home
- My info
- Change my password
- Change my login info
- Logout

Help Menu

Procedure: Appointment to the IBMS Graduate Faculty

VIEW FACULTY APPT REQUESTS #177

ID	177
Faculty	
Department	TS Program
Home Institution	UTHSCSA
HSC Adjunct Department	
Degree Plan	IBMS
Faculty Signature	No
Form Option	Form to request IBMS graduate faculty appointment
Active	No
Status	In progress
Submit Date	2022-07-21
Track Affiliations	Biochemical Mechanisms in Medicine (BMM)

Questions How do you intend to contribute to the academic missions of the IBMS graduate program and yo

Test

Do you wish to mentor graduate students (i.e., serve as Supervising Professor)? If yes, provide t

Test

i) Briefly summarize research activities in your laboratory that are suitable for Ph.D. caliber projects

Test

ii) List previous mentoring experiences or formal training in mentoring:

test

iii) List your funding and other resources available for supporting the research program of a student:

test

Grad Faculty Recommendation Abdul-Ghani, Muhammad

Tenure Status: tenure

Other Signatures

Deliberations: Not set

Voting Results: Not set

Next, hover your cursor over the [Update Faculty Appt Request](#) and select.

- Once the form opens if you need to make updates or re-attach your CV you can do so.

Reminder to update you must have not activated the form!

***When it is not activated it will say Active: No**

If you made a mistake and ACTIVE says YES and you need to correct it contact IMPACT support impact@uthscsa.edu and ask that your form, be deactivated.

Use the Active select box to indicate whether this request is currently a rough draft or if it is ready for submission. If the Active select box is set to No you may enter the information requested and save it without submitting by clicking on the Save/Create button. You could come back later and submit the form then. If the Active select box is set to Yes then the form should be ready for submission and ready for review by the dean.

Active

No

Be sure to sign the form when you are finished by checking the box below. If the Active select box is set to No or if the form is not signed, then it will not be considered complete and it will not appear on the dean's screen for review. Once you sign the form and mark it as active it will be an executed request and you will no longer be able to edit it.


Check Here To Sign The Request And Submit For Application:

Submit


- Any time changes are made make sure you hit the **SUBMIT** button but make sure the form is not Active.
- If you want to **FINALIZE** and **submit** the form:
 - change the active field to **YES**
 - AND** sign the form by checking the box where it says **Check Here To Sign The Request And Submit For Application:**
 - then select the **SUBMIT** button.
- Once you have selected YES, Checked the box for submission, and hit the save button your form will be routed to collect signatures and approvals. At this point, you will be unable to make any edits. If you have made a mistake, contact IMPACT support impact@uthscsa.edu and ask that your form, be deactivated.**

Faculty: Request for IBMS Graduate Faculty Appointment Form

Checking The Status of Your Form



IMPACT
GRADUATE STUDENT RESOURCE



Contact

Help

Logout

WELCOME TO IMPACT

Optionally select a role to the right, and then choose one of the jumping off points by selecting the appropriate button. Watch this page for up-to-date summary information below!

MY INFO

Click here to manage your IMPACT Info.

Select the **MY INFO** box


- Make sure that you select **FAC_CRED*** as your Degree Plan.
- Select the Role: **Faculty Role***

SELECT DEGREE PLAN ...
FAC_CRED*


SELECT YOUR ROLE ...
Faculty Role*

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• Select the **My info** tab



<https://gbsitest.uthscsa.edu/nicquet/index.php/faculty/viewMyInfo/6271>



IMPACT
GRADUATE STUDENT RESOURCE

Home About Contact Help Logout

Home » Faculty »

Operations

Update My Info

[Request for IBMS Graduate Faculty Appointment](#)

Graduate Faculty Nomination (non-IBMS)

Current Degree Plan

FAC_CRED

Current Role

faculty

Navigation

Home

My info

Change my password

Change my login info

Logout

VIEW MY INFORMATION

Employee ID	Not set
First Name	John
Middle Name	
Last Name	Smith
Home Institution	UTHSCSA
Home Degree Plan	
Primary Faculty Department	
Institute/Center Affiliation	Not set
HSC Cross/Adjunct Department	Not set
Office Location	
Room	
Email	
Phone Number	
Last Login	
Discipline Affiliations	
Discipline Affiliations Approved	No

Under the Operations list on the left-hand side:

- Select [Request for IBMS Graduate Faculty Appointment](#) Form

Faculty: Request for IBMS Graduate Faculty Appointment Form

The screenshot shows a web interface for 'FACULTY APPT REQUESTS'. On the left, there are navigation menus for 'Operations', 'Current Degree Plan', 'Current Role', and 'Navigation'. The main content area displays a table with one row of data. A red arrow points to the ID number '127' in the first column of the table. The table headers are 'ID', 'Faculty', and 'Faculty name'. The submit date is '2022-07-21'. A green callout box on the right provides instructions on how to interact with the ID number.

ID	Faculty	Faculty name
127		

Submit Date: 2022-07-21

Displaying 1-1 of 1 result

You will get a list of all the faculty appointment Forms you have created.

Hover your cursor over the ID number. When the ID number of the form turns blue and is underlined you can select the form: #

The form will open, and you will be able to see your form.

- Please note that if the form is active, you will not be able to edit the form.
- If the form was correctly submitted i.e., active and signed by you, you will be able to see where the form is for signature and who has already signed it.