Research Mentoring Academy
Membership Application
Revised 10/2025

Purpose

The UT Health San Antonio has established a Research Mentoring Academy. The overarching goal of the Research Mentoring Academy is to facilitate a culture of mentoring at the UT Health San Antonio. Mentorship is central to biomedical and translational sciences and its missions, and it has long played a critical role in the training and career development of scientists.

The Academy supports schools, departments, and faculty seeking to develop new mentoring programs and serves as an asset for those with robust mentoring programs already in place. The Academy website also provides targeted resources for mentors and mentees, with a particular focus on empowering junior faculty members to seek and shape important mentoring relationships.

Expectations of Members

Members are invited to participate in a once a quarter meeting to share updates, discuss mentoring needs, and engage in program planning. Members may serve on ad hoc or standing committees to advance specific goals. Attendance at meetings and involvement in Academy activities is encouraged but not required for voting rights. Members-at-Large may vote on officer elections, programmatic issues, event planning, and other non-governance matters.

To view membership roles and responsibilities, please view the [RMA Bylaws].

Eligibility

Membership is open to faculty and staff with an interest in research mentoring or mentoring program development at UT Health San Antonio. Any full-time UT Health San Antonio faculty who has conducted research at the institution for a minimum of three (3) consecutive years and served as a mentor for one or more mentees is eligible to apply for membership on the RMA.

Recipients of the "Graduate or Postdoctoral Mentor of the Year Award" gain automatic entry to the Academy without nomination.

Application

For each applicant, an application packet with the contents below should be submitted in one email to Mentoring@uthscsa.edu. Please submit in PDF format:

- Application letter: A 1-page letter from the applicant, which should include: a) Mentoring philosophy and b) Mentoring experience

- Curriculum Vitae
- A list of current and prior research trainees*: list all current and prior research trainees of the applicant for the last 3-10 years. Please include the following for all mentees:
    - Name of mentee
    - Degree and year of graduation
    - Topic of research
    - Current position
- The name and contact information for referees:
    - One to two current or previous mentees who could provide a letter of support
    - Your Department Chair or Division Chief, as applicable, who could provide a letter of support
- Attended a Mentoring Masters workshop (or equivalent)

*We will also accept NIH Data Tables 5 (A or B) or 8 (A or B) as an equivalent application material.

Application Review

Nominations and self-nominations are open biannually in the fall and spring semesters. Review and approval of new member nominations will be held at the end of each academic semester. The Executive Committee reviews nominations and takes nominations to full membership for approval.

Revocation of Membership

Any RMA member who no longer represents the values of the Academy may be terminated by two thirds vote by the Executive Committee.